**ROMA PONY CLUB**

MINUTES OF ANNUAL GENERAL MEETING

Held at the Roma Pony Club Grounds

On Saturday 11th November 2017

**Meeting Opened**: 7.45 pm

**Present**: Scott Jackson, Michelle Jackson, Antonette Anderson, Sussan Evans, Kate Robinsen, Peter Green, Rebbeca Green, Jane Green, Jim Green, Taylah Matthews, Steve Swires, Tom Redmond, Trudi Anderson, Andrew Anderson, Sarah Holt, Olivia Warner, Tania Mackenzie, Kirrin Addy, Morgann Farndon, Carolyn Farndon, Polly Benfer.

**Apologies**: Gaylene and Fred Standford.

**Minutes of Last AGM**: Scott Jackson moved that they be accepted as read. Second Sussan Evans. Carried.

**President’s Report**: Scott Jackson read and tabled their report.

Scott moved that the report be accepted. Second Antonette Anderson Carried.

**Chief Instructor’s Report**: Sussan Evans read and tabled their report.

Sussan moved that the report be accepted. Second Sarah Holt Carried.

**Treasurer’s Report & Auditor’s Report**: Kate Robinson read and presented the Treasurer’s Report. Kate moved that the reports be accepted. Second Steve Swires. Carried.

**Election of Office Bearers**: All positions declared vacant. Nominations were as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Position* | *Nomination* | *Nominated By* | *Accepted* | *Second* |
| President | Andrew Anderson | Sussan Evans | Yes | Morgann Farndon |
| Vice President | Tom Redmond | Tom Redmond | Yes | Michelle Jackson |
| Secretary | Sarah Holt | Sussan Evans | Yes | Andrew Anderson |
| Treasurer |  |  |  |  |
| Chief Instructor | Rebbeca Green | Sarah Holt | Yes | Sussan Evans |
| Patroness | Jane Green | Antonette Anderson | Yes | Sarah Holt |
| Canteen Convener |  |  |  |  |
| Grants Officer | Olivia Warner | Olivia Warner | Yes | Kate Robinson |
| PR & Media | Taylah Matthews | Sussan Evans | Yes | Kate Robinson |
| Youth Rep | Ciara Jackson | Antonette Anderson | Yes | Scott Jackson |
| Grounds person | Scott Jackson and Andrew Anderson | Andrew Anderson | Yes | Peter Green |

*Key Holders:* There are six security keys, granting access to the cottage and shed. It was agreed the following positions be key holders: President, Secretary, Treasurer, Chief Instructor, Canteen Convenor & Grounds person.

*Appointment of Auditor:* Belinda Hayward, auditor of the 2018 accounts. Second Kate Robinson. Carried.

*Honorary Solicitor:* Ferrier and Co Law

*Club Horse Welfare Officer:* Rebbeca Green as club Chief Instructor.

*Club Sun Safety Officer:* Antonette Anderson nominated by Claire Angus Second Michelle Jackson Carried.

**Other Items**

*Date to review Club Risk Management Policy & Club Member Protection Policy:* Committee Meeting Feb 2018.

*Agistment:* currently $10 per horse per week or subject to committee decision. Agistment Policy was discussed at the meeting and decision is to revoke current agistment policy. New agistment policy to be developed. Roma Pony Club will no longer offer long term agistment. Short term agistment will be available for current members in emergency situations only pending committee decision. Moved by Andrew Anderson, seconded by Sussan Evans. Voted for and carried.

 *Membership:* PCAQ levy remains at $35 for social members and $88.88 for riding members.

RPC membership currently $20 for single and $40 per family. Child members must join with a social or riding adult. Agreed and carried.

*Zone 20 Representatives*: Antonette Anderson and Michelle Jackson

**Meeting Closed: 8.00 pm**