**ROMA PONY CLUB**

MINUTES OF GENERAL MEETING

Held at the White Bull Tavern 15th March 2017

**Meeting Opened**: 7.10 pm

**Present**: Rebecca Green, Jennifer Green, Morgann Farndon, Sussan Evans, Trudy Anderson, Andrew Andersen, Gemma Jackson, Steve Swires, Kate Robinsen, Antonette Anderson, Tayla Matthews, Jane Green, Claire Angus

**Apologies**: Gaylene and Fred Stanford, Tricia Bates

**Previous Minutes:** Andrew Andersen moved that the minutes were a true and correct record. Second Steve Swires.

**Business Arising from Previous Minutes:**

* Uniforms – Email has been sent out regarding uniforms. Enhance Equine are able to make us some saddle cloths – the R will be embroidered not screen printed. Antonette can drop a saddle cloth to Emma to make sure the correct colour is used. Antonette has ordered 12 brow bands for members who have asked for them. We are looking at using Sun 2 C for a long sleeve RPC t-shirt option. Brennors can order Teal coloured shirts for the women but we won’t have them till May.
* Roma Show Bar: The Show Society has had a lot of interest in other clubs running the bar. We are waiting to hear if we have been lucky enough to secure the Machinery Bar – we are still awaiting to hear.
* Michelle and Antonette are still looking into a playground. Antonette may have found one at Bunnings that meets our needs.
* Easter Parade: Onesiesrus website is having a $30 sale. A few emails have been sent out regarding the Easter Parade. See attached who is able to attend and what costume. Thank you very much for everyone that has replied. We will be having a few working bees to get the float organised. **PLEASE CAN EVERYONE CHECK THE ATTACHED LIST AND LET ME KNOW IF I HAVE MISSED ANYONE – WE ARE TRYING TO HAVE 2 OF EACH ANIMAL.**
* Blue cards: Antonette Andersen, Morgann Farndon, Jennifer Green and Andrew Andersen all need to reapply for their Blue Cards.
* State Sporting, Formal, Mounted Games and Campdraft Championships. See below.
* On the 28th March, the PCYC have asked us to cook a breakfast for them at the hub. This would be a good little fundraiser. Thank you Jane, Scott and Antonette for organising this. Prices still to be decided.
* Grants – Email – Sarah Holt – thank you for sending this in.

We are applying for two grants currently.   
  
Firstly the cancer council qld has grants available for shade. We are putting in for 2 portable marquees- 3x3 size. The funding is for 50% of the cost of these up to $2k.   
  
Secondly the councils community grant fund for permanent shade between the arenas at pony club grounds that will provide shade but also still allow it to be used as a thoroughfare. Again it is 50% funding up to $10k.   
  
Hopefully you are all happy for us to proceed with these as I need to attach to the submission the relevant minutes of the meeting to show the committees support for the application.   
  
These are due at the end March which we are on track to meet. I do need some help with the following:  
- Copies financial statements  
- Financial positioning statement from treasurer  detailing committed funds and reflecting real financial capacity of organisation to self fund (why we can't pay in full ourselves)  
- number club members and volunteers  
- numbers of participants the organisation services annually(gymkhanas, training days etc)ballpark..  
- when rpc established  
- lease grounds outlining property owners approval  
- Public liability insurance  
- letter support pcaq

* New Instructors – C Level – Angela Lorenz, Claire Angus, Greer Doig, Sarah Holt and Tania Mackenzie. B Level Steve Swires, Sussan Evans and Rebbecca Green. The pony club is going to pay for half the cost of the examinations.

**Inwards Correspondence:**

* PCAQ newsletter
* Sunshine Hardware Account
* PCAQ Account
* Western Wholesalers Account
* Australia Post – PO Box renewal
* Cornetts Roma IGA – Account
* Maranoa Regional Council – Rates
* Children’s Commission – Letter
* Dept NR&M – Land valuation

**Outwards Correspondence:**

* PCAQ certificate order form and instructor book order form for new books.

Andrew Andersen moved that Inwards and Outwards correspondence be endorsed. Second Sussan Evans. .

**Treasurer’s Report:**

As at 28/02/17

Cashbook closing balance $ 22,738.47

1. Receipts $ 5,530.55
2. Expenses $ 8,604.87

Cheque Account Bank Statement closing balance $ 22,784.56

1. Less Unpresented Cheques $ 46.09

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V2 Plus Account balance 28/02/2017 $ 16,926.81

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**Accounts paid and not put to meeting:**

* PCAQ - $825.00 - Membership
* PCAQ - $304.00 – Trainer Books & Registration

**Accounts to be paid:**

* Australia Post - $124.00 – Yearly PO Box Rental
* Cornetts Roma IGS - $551.20 – account
* Maranoa Regional Council - $272.72 – ½ Yearly Rates
* Sunshine Hardware & Rural - $ 23.04 – fittngs
* PCAQ - $150.00 - Membership
* Sonaray Australia – Balance of $9,913.91 to be paid on lights arrival.

**Clem Smith Show Jumping School:**

**Income:**

Nominations: $ 1,416.75

**Expenses:**

Instructor Fee: $ 1,700.00

Kate Robinsen asked that the Treasurer’s Report be accepted. Seconded Gemma Jackson.

**Chief Instructor Report**: Sussan Evans

The Clem Smith school was a great success with riders developing their skills and enjoying Clem’s teaching. Clem has mentioned that he is available for a few lessons from Mon - Wed before the show. Please contact me (Sussan) to book. It would be great to get Clem back later on in the year to cement what they learnt at this clinic. Training Instructors books have been purchased and it will be great to have a few more instructors to help at Rally days. Thank you for volunteering to take on this roll. Good luck to our riders who will be attending the State Championships Showjumping.

**General Business**

* Mounted Games this weekend – canteen to be open. Please can we have as many people as possible to help provide food and time.
* Lights – Gavin and Kate have kindly donated conduit for running the lights. Orange conduit in 4m lengths. We need to find out how much we need.
* Clare Matthews who judged at our recent event unfortunately passed away last week. We have sent our condolences.
* State Championships: We are holding the State Championships in Roma from the 25th – 29th September. This is a massive event to run and organise. All members will be required to help throughout the week especially in the canteen. This one event is a major fundraiser. When we held the Championships in 2015 we made $40,000.00 which has gone towards cattle panels and lighting. A roster will be sent out to all families with allocated jobs. Please could you let me know if certain days suit you during that week. Thank you to the people below who have accepted the following positions:

Rebbecca Green: Secretary

Treasurer: Kate Robinsen

Merchandise: Gaylene Standford

Presentation: Claire Angus

Camping and Stabling: Angus Anderson and Scott Jackson ??

Catering: Antonette Anderson and Morgann Farndon

Cleaning: Gemma Jackson

Sponorship: Sussan Evans

Equipment: Steve Swires

Judges: Morgann Farndon

* Upcoming Events (see new updated calendar attached):
  + Injune Shield - 30 April
  + Bendemere Shield - 11 June
  + Dunkeld Shield & Sorenson Shield - 1 & 2 July
  + Roma Shield - 13 August
  + Maranoa Shield - 27 August
  + Zone 20 Instructors School 22 & 23 July (proposed date).
* Next meeting: 19th April 2017

There being no further business the meeting closed at 9.30 pm.