

**Minutes of Roma Pony Club Committee Meeting,  
held at MacDonalds, 10<sup>th</sup> March 2011**

Meeting opened: 7.10pm

Present: Steve Swires, Rachel Farndon, Jane Green, Andrew McGilvray, Tanya McGilvray, Hazel Krienke, Gill Swires, Karen Brumby.

Apologies: Tracie Dean

Previous Minutes: Read as true and correct. Moved Gill Swires, Seconded Andrew McGilvray

Business Arising from Minutes:

- Tables & chairs - Donna Nugent has said that Pony Club can have a set, plus buy some. At this stage don't know how many how much, or when they will be available. Gill
- Presidents Board – the mistake has been rectified and the board is now at Corfe Park ready for hanging
- PCAP bus for trip to Mounted Games competition – Steve has started enquiries Steve
- David Howard feedback – we had feedback from 3 people, 2 positive and 1 negative. Steve to discuss with David charges etc. Pony Club schedule pretty full so won't be until May onwards if we go ahead. Steve

Inwards Correspondence:

- Queensland Government International Women's Day poster
- Jessica MacDonald membership. Jessica paid \$70, it was agreed the Club to fund the \$7.00 shortfall
- Signasaurus quote for dressage markers
- Quote for arena groomer

Outwards Correspondence:

- Blue Card applications for Ashleigh Barnett, Lisa Burr, Kate Haddock, Morgann Farndon, Kate Robinsen
- Zone 20 Programme to all Clubs
- Email reply to Rhiannon Fraser
- Card to Pat Tite

Gill Swires moved that Inwards and Outwards correspondence be endorsed. Seconded Karen Brumby.

Membership endorsement:

Jessica MacDonald, Ashley Farndon, Morgann Farndon, Ashleigh Barnett, Rhiannon Fraser, Kate Haddock, Tina Goldsmith, Ruby Goldsmith, Jasmine Goldsmith. Approved

Treasurer's report:

We currently have a working balance of \$4,728

Rachel Farndon moved the Treasurers report be accepted. Seconded Gill Swires.

Chief Instructor's report:

Jane wanted to thank Tania for the great job she has done with the kids and older riders, really

works them hard! Jane also thanked Steve for running the rally whilst she was in Kilcoy; at this stage haven't heard if Pete is in the team.

General Business:

- Dressage & CT Qualifier – Hazel will have the judges organised by the end of March. Steve reminded Hazel to let Grace know as soon as the judges are known. It is envisaged that the event will only take one day ie the Saturday. Jane has had enquiries from Chinchilla and Barakula. Will need a working bee the weekend before, and on the Friday to set up the arenas. Hazel has mentioned to Graham about setting up the jump course Hazel
- Power washer – Gill suggested that the \$150 raised from the saddle sale sbe used to purchase a gurney, as the ladies toilets are disgusting. It was agreed, and that Gill would purchase one up to \$150 Gill
- Sports Breakfast – Gill and Rachel had attended the Sports Breakfast and had picked up information on healthy eating and applying for grants. Gill also got 12 apple shaped beanbags.
- Dressage letters – Gill had requested a quote from Signasaurus for letters to go in the two ménage. It was agreed that Steve take one of the metal start/finish signs in to school to see if the sheet bender could bend it to the correct size to sit on the railing. Gill mentioned that adhesive letters are on eBay. It was thought that the first part of the lesson could be the kids setting out the letters in the right place. Steve Gill
- Arena groomer – Gill had been looking at a rake/spreader for home, and brought in a quote in case it was thought one would be needed in the future, it is the sort of thing that goes in the business plan and future grant applications. Andrew asked if the headset microphone had survived the flood. No it hadn't so it was agreed that a couple of those would be good to get at some point.
- Insurance – Gill had spoken with Grant Lorenz, the first Sunday he could come out is the 27<sup>th</sup> March. It was thought that this was too long to be without insurance, therefore Hazel will contact him to arrange to meet sometime sooner. Hazel
- Meeting venue – as the Maranoa Club is closed it was agreed to continue holding meeting at MacDonalds, at least until the weather got cooler. *(This decision was later changed to the Royal.)* Gill

Any other Business:

- Grants – Tania said that Ann Clancy has volunteered to help with grant applications, all agreed that this would be fantastic. The Maranoa grants are 50% matched funding, although that could be 'in-kind' eg labour, paint etc. Tania has spoken with a painter who deals with Solvent paints and said that they have donated paint to other clubs in the past so he will ask if they will do so for Pony Club. He is out of town at the moment, but can prepare a quote based on the measurements of the outside of the building. Hazel will ask Mark to measure up, as the deadline for the grant applications is 31<sup>st</sup> March 2011. Hazel
- Management Committee structure – Hazel had emailed Gill asking if any members can come to the meetings, to which Gill had replied yes as there is nothing in the Constitution that says that they can't. However, whilst checking through the paperwork, Gill discovered that, according to the Club by-laws, the position of 'Groundsman' is not a management committee position (as it had been created for Graham who had expressed a desire to be on the Committee after the general meeting amending the Constitution on 18 July 2010) and therefore a general meeting would

need to be called to have the by-laws amended. Hazel said that we needn't bother with that; what she is wanting is for members to come to the meetings and to be able to bring their ideas and suggestions. Tania said that, for example, Ann had a few ideas re troughs for the horses on agistment. There was a short discussion, during which it was suggested that the name 'Management Committee' may be too off-putting for people. Gill pointed out, however, that we have a legal obligation to have at least 4 Management Committee meetings a year as we are an incorporated association. In the end it was agreed that all members be emailed the agenda and be invited to attend. It was then decided that MacDonalds would not be a suitable venue, and therefore the meetings would be held at the Royal Hotel.

Gill

- Website – Andrew suggested that we put links on the website to people like farriers, Bowen therapists etc. The general view was that this would appear that Roma Pony Club was endorsing these people/services, and in view of potential litigation, was probably not a good idea.
- Meeting on 14<sup>th</sup> April 2011 – as neither Jane nor Hazel would be able to attend it was agreed to cancel that meeting. Should any decisions need to be made in the interim, they can be done via email.
- In-house competition – it was decided to move this to 10<sup>th</sup> April 2011, otherwise three Sunday's in a row would have been taken up with Pony Club. Gill to ask Loretta Thomas to judge the dressage. The programme was pared down from the official programme and uses the dressage tests that will be in use at the Wallumbilla and Roma Shows. Tania said that it is possible for riders to ride a prelim test at a walk/trot ie no canter, it was agreed that this would be good for our riders to have this option. Full presentation is encouraged – eg Club uniform, plaiting etc. However, this is not mandatory. As this will be run during a rally, all members will be encouraged to have a go.
- Rally day on Sunday 13<sup>th</sup> March – Kevin Perrin has confirmed he will be coming to demonstrate reigning. Jimmy Green will instruct the campdrafting; Tania to run dressage; and there will also be polocrosse. Shade shelters have been arranged; there will be cold drinks and a sausage sizzle.
- Turning up late – Jane said she doesn't mind people turning up late as things can, and do, happen to delay you. Steve agreed, but said that it had been discussed in the past that late arrivals do not participate until there is a break in sessions. One of the main reasons is that gear check is very important and that we shouldn't leave ourselves open for litigation purposes. Gill said that the reason she had sent out an email was that she had been asked to send out a reminder that we need to start on time; and that at the last rally day a number of people arrived late which is discourteous to the instructors, and especially to outside instructors such as David. It was acknowledged that things do happen that make people late, but that members should strive to be on time. Riders need to be aware that they must have a gear check before participating, even if that means they wait until the instructor can do it before they join in with the group.
- Youth representative – Tricia (youth representative) reported back on her survey re the riders opinion on troop drill. The majority want to continue with it, and the new way ie warm-up before troop drill is working well.

Gill

Date of Next Meeting: Thursday 12<sup>th</sup> May 2011, 7pm, venue Royal Hotel.

There being no further business the meeting closed 8.30pm