

**Minutes of Roma Pony Club Committee Meeting,
held at the Royal Hotel, 14th July 2011**

Meeting opened: 7.10pm

Present: Rachel Farndon, Steve Swires, Tracie Dean, Hazel Krienke, Karen Brumby, Gill Swires.

Apologies: Andrew and Tanya McGilvray, Graham Hardwick, Sonya Harland.

Previous Minutes: Read as true and correct. Moved Gill Swires, Seconded Karen Brumby.

Business Arising from Minutes:

- Moving the tractor – the tractor has been moved from Corfe Park.
- Direct debit insurance – moved to General Business.
- Fundraising – moved to General Business.
- Bridge for horse trial – Peter Clark (Karen's dad) is looking into making one for the Club.
- Bendemere secretary's email address – done.
- Payment of state nominations – Jane to check with Bec.
- Brennor's, stocking of blue vests – Tracie checked. They don't have them in stock but will order them in, takes about a week for them to arrive.
- Didn't happen!

Inwards Correspondence:

- Blue Card positive notice for Morgann Farndon
- Account Application Form and letter of introduction for Coates Hire
- Southern Cross television and radio, re free advertising for non-profit making organisations. Copy passed to Hazel (Publicity Officer)
- Letter confirming acquittal of Disaster Recovery Grant
- PCAQ preliminary agenda for AGM
- Insurance policy

Outwards Correspondence:

- Hoofprints ribbon order, for Corfe Shield
- Letter to Pinaroo inviting them to Corfe Shield

Gill Swires moved that Inwards and Outwards correspondence be endorsed. Seconded Karen Brumby.

Membership endorsement:

Helen and Neil Spinks. Approved

Treasurer's report:

The working balance is \$4,128 V2 balance is \$8,142

Rachel Farndon moved the Treasurers report be accepted. Seconded Gill Swires.

Chief Instructor's report:

No report as Jane wasn't at the meeting.

General Business:

- Grants – Tanya wasn't at the meeting
- Insurance – Hazel (President) and Rachel (Treasurer) signed the documentation. It was agreed the Club pay by direct debit. As the tractor is not on the insurance, it would have to be added when moved back to Corfe Park
- Fundraising – Many business' have donated prizes for the raffle. Tracie and Karen agreed to buy raffle tickets and will divide up, with info about the prizes. It was agreed to start off with 15 books of 20 tickets. Tickets to be \$2.00 each or 3 for \$5.00 Raffle will be drawn at the Corfe Shield. Tracie to take tickets out on Sunday to give out, books will be posted to anyone not there at the rally. Forms for the cookie dough are still available at the EMQ office above the Commonwealth Bank. Bakeroma have donated \$254.
- Corfe Shield – the programme has been amended to incorporate the increase in the ambulance levy, nominations are now \$17, \$4 of that being the levy. Gill suggested that it be added to the form that riders are to stay for presentation unless they have notified a Club official prior to commencement or risk possible elimination. It was agreed that as this is a matter of courtesy and not a rule, that it was not necessary to go in the programme. Jobs to do:
 - Organise judges – Jane
 - Order trophies and medallions - Jane
 - Email members requesting donations of cakes etc – Gill
 - Email members requesting they contact Karen with times they can help in the canteen so she can draw up a roster – Gill
 - Working bee for general clean-up and setting up – Saturday 13th August from 11am – all members. Steve suggested that games can be set up at the next 2 rally days, for practice, and they can be left in-situ for the Shield
 - Roma nominations to go to Rachel (Nominations Secretary)
 - Bakeroma have offered the Club an account facility, which will be very useful for bread, rolls etc. Jane has said she would do a roast for meat and gravy rolls; it was agreed to have sausage rolls, and hot chips. 3 deep friers have been organised, and a hot-box is being arranged.

Tracie
Karen

Jane
Jane
Gill

Gill
Everyone

Rachel

Any other Business:

- Bakeroma have 2 sets of tables and chairs, to be collected Saturday morning. Steve or Rachel will pick them up.
- Steve suggested we advertise the Corfe Shield on Southern Cross. Bendemere promoted their weekend in the Western Star. Hazel has contacted the Bottle Tree Bulletin and will contact the Western Star. Karen suggested the South West advertiser too.
- Rally on Sunday – Hazel and Steve would be there, no Tanya. It was decided that troop drill needed some work! Steve, Tina and Morgann are going to Mitchell to the instructor refresher and young riders school.

Steve/
Rachel

Hazel

Date of Next Meeting: Thursday 11th August 2011, 7pm, venue Royal Hotel.

There being no further business the meeting closed 7.55pm