

**Minutes of Roma Pony Club Management Committee Meeting,
held at Maranoa Club, 9 September 2010**

Meeting opened: 6.10pm

Present: Linda Arnold, Steve Swires, Jane Green, Jim Herbert, Graham Hardwick, Gill Swires

Apologies: Renee Wilton

Previous Minutes: Read as true and correct. Moved Gill Swires, Seconded Linda Arnold

Business Arising from Minutes:

- Polo shirts – moved to general business.
- Role descriptions – moved to general business.
- Business plan – moved to general business.
- Letter from Brandts – Gill working on this with Mark.
- Bloks – these have been received.
- Jessica's gift – Gill had a plaque put on it. Intending to meet up with Jessica in Toowoomba.
- Keys – have combination lock for gate and organized padlock for canteen and shed
- Instructors weekend – postponed due to rain. Various items, including 2 tables, fire blanket and extinguisher were purchased, to set up canteen etc.
- External instructors – not enough people interested and/or available for the weekend Trudy & Di had free.
- Tables & chairs – Gill not done anything as yet.

**ACTION
BY**

Gill

Gill

Gill

Inwards Correspondence:

- Sussan Evans, resignation from Nominations Secretary.
- QLD government factsheet on utilising volunteers from diverse cultures.
- QLD government Dept Environment & Resource Management, extension of payment date for lease.
- Department of Fair Trading requesting copy of own rules.
- Sport & Rec, 2 workshops in October.

• Outwards Correspondence:

- Notification to PCAQ that Carla Carroll has purchased NCAS workbooks from us, previously bought for Tracie Dean.
- Invitations to Pinaroo and the Vincentian Village for Corfe Shield.
- Blue Card application, Billie.
- Hoofprints Best of the Best results.
- Thank you card to Christie Menzies
- Thank you Maranoa Regional Council re replacing directional sign, and Certificate of Appreciation.
- Thank you letter and Certificate of Appreciation to Santos.
- Thank you letter and Certificate of Appreciation to Hanson's concrete.
- Certificate of Appreciation to Roma Skips, MTC Traders, Roma Equipment Hire.
- Model Rules to Office of Fair Trading.

Gill Swires moved that Inwards and Outwards correspondence be endorsed. Seconded Jane Green. Steve Swires moved that letters of thanks go to Sussan and Carla to thank them for being on the Committee, agreed.

Gill

Membership endorsement:

Billie (Biljalia Cvetkovic) – riding membership approved

Treasurer's report:

\$2,246 available. V2 unchanged.

Bills tabled passed for payment.

Linda Arnold moved that the Treasurer's report be accepted, seconded by Graham Hardwick

Chief Instructor's report:

Our Corfe Shield was a great success even with Roma only having 10 riders; we won the shield so congratulations to all the riders but a bit disappointing that we did not have more riders from our club turn up to participate. Thank you to the very few people who turned up to the working bee. Unfortunately the Zone 20 instructors refresher and young riders weekend was cancelled due to the rain and lack of riders and instructors. This would have been a good time for our members to get some good instruction at a very cheap price. We have had only a small amount of riders turn up at our rallies and we have been very limited with our instructors which is very disappointing. Thanks to Hazel and Steve, without you turning up we would not be holding any rallies.

General Business:

- Restorations of grounds :
 - Whitegoods have arrived.
 - Deck fencing will be done asap. Deck needs oiling, old part needs sanding first.
 - Gate sign – Linda has touched-up the paintwork on the existing pictorial sign, which looks great, and put it on the fence so it is visible from the road. It was agreed that the Corfe Park sign can now stay where it is.
 - Boxthorn over the fence needs chipping.
 - Fencing in front of shed needs extending around cottage and to keep horses off greywater tank.
 - Jump trailer needs reflooring, and other trailer needs to be done up.
 - Outside of cottage needs painting. Should go in business plan. Jim will ring painter for a quote, see if we can get a grant.
- Polo shirts – held over until next meeting
- Role descriptions – Linda handed the Treasurer's in. Need to be ready prior to AGM
- Business Plan – held over until next meeting. Gill recommended attendance at the upcoming courses for those who intend to be on the committee.
- Dressage cones & Christmas presents – Horseland was holding a 20% off sale when Gill was in Toowoomba, so she purchased a number of items suitable for Christmas presents. She also purchased a set of dressage cones for when we need to set up a dressage competition arena.

Steve

Jim

Any other Business:

- Christmas party, Saturday 4th December 2010. Linda to check pool availability and cost. Steve to see if St John's can provide a lifesaver. Have a BYO BBQ to share.
- Insurance – it was agreed to let Elders lapse then decide what needs to be covered when the cottage is completed.

Linda
Steve

Date of next meeting: Thursday 14th October 2010, 6pm, Maranoa Club

Date of AGM: Thursday 11th November 2010

There being no further business the meeting closed (oops, didn't write down the time!)