**Z O N E 2 0 Ordinary Meeting Minutes 12/8/12**

Time Open : 1:30 Welcome by Chairperson  **Steve Swires**

**Present:**  A and J Cavanough, Y Lemon , J Gorry, J Ferguson, Nacola Sullivan, C Johnson, A Ladbrook, E Keene, T Phillips, K Witt, S Swires, J Green, M Farndon

**Apologies**:

**Correspondence:** Outwards

Department of Fair Trading 14 June 2012:

* Annual Return and certified Financial Statements for year ending 31 December 2009
* Annual Return and certified Financial Statements for year ending 31 December 2010
* Annual Return and certified Financial Statements for year ending 31n Decemeber 2011

(cheque for $130.35 for three years enclosed)

Inwards:

* 10-7-12 Email confirming receipt of Annual Returns
* No Bank Statements received

**Minutes of Previous Ordinary Meeting:**

A Cavanough move that minutes of the last Zone 20 meeting be accepted as read. Seconded Y Lemon.

**Business Arissing from minutes:** Dunkeld club are now hosting the Sorenson Shield . To be held on the 6th of October.

**Treasurers Report:** Tax Invoices sent to clubs who have outstanding Affiliation Fees- Dunkeld 2012 fee owing, Roma Club 2011 and 2012 owing, Injune 2011 and 2012 owing

**31 April 2012 Balance carried forward 5292.04**

Received BPC Affiliation fees (20-6-12) 190.00

Received BPC Ambulance Levy (20-6-12) 114.00

Received MPC Affiliation Fees (17-6-12) 100.00

Paid J Green reimburse state noms (8-6-12) 270.00

Paid Brandt Accounting Financial audit (8-6-12) 165.00

Paid Dept Fair Trading Annual Returns (22-6-12) 130.35

Paid Charleville Newsagents Stamps, receipt book, envelopes 32.00

Paid G Hardwick reimburse State noms 8-6-12 90.00

Paid H Krienke “ ” “ “ 8-6-12 155.00

Balance after receipts 5696.04

Less payments 842.35

**Balance at bank as at 30 July 2012 $4853.69**

**General Business**

1. Where is the Sorenson Shield as it needs to be engraved with last years winners? Clubs are asked to check to see if they have it so that some engraving can be updated.
2. State noms due today so Treasurer can issue a cheque and post by 15th August. A Cavanough moved that the Zone pay the nomination fees. Seconded E Keene. Carried. Riders attending the states are L Hardwick, J Krienke, C Wilkes, P Green, J Green, M Irwin, M Bates, K Burns and D Cavanough
3. Invoices have gone out to all clubs to remind them to pay the Affiliation Fees. Ambulance levy will be due as shields are held.
4. Dunkeld Club is owed money for the 2011 Instructor School. Expense List to be presented with the invoice. PCAQ can then be approached re a reimbursement to the zone. Annette to ring Grace Brodie to clarify the process and to inquire if clubs can claim the total $1000 regardless of how much actual expenses were.
5. R Keene on behalf of Injune Club moved that the zone give a commitment that the Zone pay the Ambulance account if they have the Jones Shield at Eumamurrin this year. They are going to try to hold it on the 11th of November. A Ladbrook will check with Grace Brodie before making a firm date as the instructors exam will be held in November. A Ladbrook seconded, motion carried.
6. Jane Green commented that the gear check at the Corfe Shield showed a big improvement in the gear standards.
7. A Ladbrook, as one of the judges of the March Past, commented that the assessment sheets are too slow to actually fill out but are a useful guide to judging. S Swires asked Alanah to make any changes to the sheet she feels would improve it and bring it back to a meeting.
8. Y Gorry from Maranoa advised that the Harry Irvine Shield is postponed until possibley October.

Next Meeting :

Meeting Closed: 2.30